



208 Kimberly Drive | Cleburne, TX 76031 | Ph: 817-556-2299 | Fax: 817-556-2305 | [www.prairielandsgcd.org](http://www.prairielandsgcd.org)

## APPLICATION FOR AN OPERATING PERMIT

**If an Operating Permit is required, both a well registration and a permit must be obtained prior to drilling. Complete one well registration for each well.**

In accordance with District rules, an Operating Permit is required by the District for drilling, equipping, completing, substantially altering, or producing groundwater from any well that meets the criteria set out in District Rule 3.9 and that is not exempt from the requirement to obtain a permit under the District Rules. An administrative fee must accompany this application; refer to <https://www.prairielandsgcd.org/well-registration/district-fees/>.

**Application Date:** \_\_\_\_\_

What is the purpose of this permit application? (Please select all that apply)

☐ Additional Production Well    ☐ Drill a New Well    ☐ Substantially Alter an Existing Well

Have you submitted a Well Registration application(s) to the District?    ☐ Yes    ☐ No

If yes, provide Well ID number(s) assigned by the District:

\_\_\_\_\_

If **NO**, please complete a Well Registration application and submit along with this Application for Operating Permit.

**Total amount of water being requested (gallons/year) under this permit application:**

\_\_\_\_\_

For non-Retail Public Utilities **ONLY**, what is the total contiguous acreage: \_\_\_\_\_

### **Part I. Permit Holder Information**

Type:    ☐ Entity    ☐ Individual

Company Name (if entity): \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

*\*Please include street number, street name, city, st and zip)*

Email: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

*\*If Registrant is other than the owner of the property where the proposed well is to be located, please attach documentation to this form establishing the applicable authority to file the application for a permit and well registration, to serve as the registrant in lieu of the property owner, and to construct and operate a well for the proposed use.*

## **Part II. Permit Information**

Do you also have a Historic Use Permit issued by the District for the well(s) that is the subject of this application?

☐ Yes ☐ No, I do not have a Historic Use Permit

If yes, please provide the Historic Use Permit Number: \_\_\_\_\_

Indicate the amount of maximum historic use designated in your Historic Use Permit in (gallons/year):

\_\_\_\_\_

**For Retail Public Utilities ONLY** - If you are a municipality, political subdivision or other retail public utility, please provide the information in Questions 1-4. All other applicants skip to the next section of the application.

1. The number of acres within the corporate boundaries of the political subdivision (ex: city limits):  
\_\_\_\_\_
2. The number of acres within the political subdivision or other retail public utility's retail water service area (Certificate of Convenience and Necessity (CCN)):  
\_\_\_\_\_
3. Attach to this application a map of the corporate boundaries (ex: city limits) and/or a map of the retail water CCN where the well(s) is located or proposed to be located.
4. Provide a description of each tract of land within the service area on which an exempt or non-exempt well of the political subdivision or other retail public utility is located or proposed to be located (attach additional pages if necessary)

## **Part III. Information Regarding Maximum Annual Authorized Production**

If the Board approves this application for Operating Permit, and there is no Historic Use Permit for the well, the maximum annual authorized production from the well or well system shall be limited by the Board to the lesser of:

- (1) The reasonable non-speculative amount of annual groundwater demand during the term of the permit, for which the General Manager shall provide a recommendation to the Board based upon a technical evaluation of the applicant's water demand by the General Manager; or
- (2) The applicable production allowable per contiguous controlled acre established by the Board under Section 5 of the District Rules multiplied by the number of contiguous acres of the Operating Permit applicant.

If a well authorized under an Operating Permit is also authorized under a Historic Use Permit, the maximum annual authorized production from the well under the Operating Permit shall be limited by the Board to the difference between:

- (1) The amount that would otherwise be authorized under paragraphs (1) or (2) above; and
- (2) The amount of Maximum Historic Use authorized for the well under the Historic Use Permit.

**Part IV. Certification**

☐ I have included with this application all necessary documents as required by the District, which are noted on the attached Operating Permit Application Checklist.

I hereby certify that the information provided herein and given herewith is true and accurate to the best of my knowledge and belief. I further certify that all water produced from the well that is the subject of this permit will at all times be put to beneficial use. I further certify that I will comply with the District's Management Plan and Rules.

\_\_\_\_\_  
Signature Title

\_\_\_\_\_  
Print Name Date

**DISTRICT TO COMPLETE THIS SECTION**

Operating Permit No.: \_\_\_\_\_

Application/Fee Received Date: \_\_\_\_\_ Check #/TID #: \_\_\_\_\_

Reviewed by: \_\_\_\_\_ Admin Complete: \_\_\_\_\_

Board Meeting Date: \_\_\_\_\_ ☐ Approved ☐ Denied

General Manager: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for denial: \_\_\_\_\_

\_\_\_\_\_

## OPERATING PERMIT APPLICATION CHECKLIST

- ☐ A pre-application meeting has been scheduled with the District
- ☐ Documentation establishing the applicable authority to file the application
- ☐ I have attached the non-refundable application fee established by District Administrative Fee Schedule.
- ☐ I am submitting with this application a new well registration along with the non-refundable fee established by District Administrative Fee Schedule

**OR**

- ☐ This application will be associated with an existing well registration(s) already on file with the District.

### **NON-RPU - For non-retail public utilities ONLY:**

- ☐ If required, I have attached a copy of the warranty deed, lease and/or groundwater rights agreement that may require a non-refundable County Clerk's Filing Fee as established by District Administrative Fee Schedule.
- ☐ I am a non-public water supplier and have attached a copy of the plat, survey, or map of the total contiguous acreage.

### **RPU ONLY - If you are a municipality, political subdivision or other retail public utility:**

- ☐ I have attached the most current version of the Drought Contingency Plan (DCP) as required by law.
- ☐ I have attached a map of the corporate boundaries and/or a map of the retail water CCN
- ☐ I have submitted a five-year System Water Loss Audit, including average annual real water losses for the previous five-year period as required (Rule 5.8(c)).

***\*If applicable, the applicant shall submit all available geophysical logs, aquifer test data (such as a 36-hour pumping test), and other relevant information concerning the aquifer or well to the District.***

**(This page is for informational purposes only  
and does not need to be submitted with the application.)**