



ADMINISTRATIVE FEE SCHEDULE OF THE PRAIRIE LANDS GROUNDWATER CONSERVATION DISTRICT

Effective:
September 1, 2025

Administrative Fees:

1. **Change of Ownership:**
 - a. Exempt wells = \$50
 - b. Non-exempt wells = \$250
2. **Decrease in Permitted Authorization** (minor permit amendment) = \$100
3. **Recording Fees** (County Clerk's Office) = Actual Cost + 10%
4. **Publication Fees** = \$75 per applicable well spacing application
5. **Well Spacing Tool** = \$250 for each additional run of tool (1 run included with application)
6. **Returned Check** fee = \$50
7. **Certified/Return Receipt Mailing** for non-compliance or violations of District Rules = Cost or minimum of \$10
8. **Meter Verification** re-inspection = \$250 each site visit
9. **Well Abandonment/Capping** Re-Inspection = \$500 a well
10. **Request for GPS Well Location and/or Verification** of GPS Location = \$100 per well
11. **Monthly Payment of Permitted Water Use Fees** = surcharge of five (5) percent on the amount owed for the ensuing month
12. **Credit Card Fee** = not to exceed five (5) percent of the transaction (where applicable)
13. **Late Fee** = the greater of the following: \$35 or fifteen (15) percent of the total amount due and owing
14. **Transfer of Authorization to Produce** = \$250
15. **Groundwater Availability Certification (GAC) Review Fee** = \$1,000 (Board Authorized: 5/16/22)

Application Fees:

1. Exception to **Minimum Tract Size** Requirements:
 - a. Exception that does **NOT** require Notice and Hearing = \$250
 - b. Exception that **DOES** require Notice and Hearing = \$750
2. Exceptions to **Well Spacing** Requirements:
 - a. Exception that does **NOT** require Notice and Hearing = \$250

- b. Exception that **DOES** require Notice and Hearing = \$750
- 3. **Well Registration** Fee = \$500 per “new” well
 - a. Application to Amend Well Registration = \$50
 - b. Application to Extend Well Registration Completion requiring Board approval = \$500
- 4. **Replacement Well** Application Fee:
 - a. Authorization does **NOT** require Notice and Hearing = \$250
 - b. Authorization **DOES** require Notice and Hearing = \$750
- 5. Application for **Operating Permit** = \$1,000
- 6. Application to **Amend Operating Permit requiring Notice and Hearing** = \$1,000
- 7. Application for **Test Well** = \$150
- 8. Application for **Compliance Order** = \$2,000
- 9. **Permit Renewal Application Fee:**
 - a. No Changes/GM Approval only required = \$500 application fee
 - 1. \$150/per well
 - b. Amendment w/changes requiring Bd Approval = \$1,000 application fee
 - 1. \$150/per well
- 10. Application to **Increase Groundwater Production under Emergency Conditions** as defined in Rule 5.10 (e-f) = \$750
- 11. Application for Semiannual Reporting as defined in Rule 3.16 Fee:
 - a. Initial Application Fee = \$500
 - b. Renewal fee due at the time of permit renewal for any permittee wishing to continue semiannual reporting under Rule 3.16 = \$250