

PRAIRIELANDS GROUNDWATER CONSERVATION DISTRICT

June 19, 2023

REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS

The Board of Directors (the “Board”) of the Prairielands Groundwater Conservation District (the “District” or “Prairielands GCD”) met in a regular board meeting, open to the public, within the boundaries of the District at 208 Kimberly Dr, Cleburne, TX, on June 19, 2023.

CALL TO ORDER AND DECLARE REGULAR MEETING OPEN TO THE PUBLIC

President Charles Beseda presided and called to order the regular Board of Directors Meeting at 9:11 a.m., announcing the meeting open to the public.

ROLL CALL

The roll was called of the members of the Board of Directors, to wit:

Charles Beseda	John Curtis
Brad Daniels	Maurice Osborn
Barney McClure	Marty McPherson
Paul Tischler	Kathy Tucker

All members of the Board were in attendance, with the exception of Director Curtis, thus constituting a quorum of the Board of Directors. Also present at said meeting were Kathy Turner Jones, General Manager; District staff; and members of the public. Brian Sledge, General Counsel, participated via video conference. *Copies of the public sign-in sheet(s) are attached hereto as Exhibit “A”.*

PUBLIC COMMENTS

None.

CONSENT AGENDA

Motion was made by Director McClure to approve the consent agenda. Director Osborn seconded the motion and it carried unanimously by all those who were present.

FINANCE REPORT – Brian Watts, Comptroller

Mr. Watts reported ending cash balances for May 31, 2023, of \$1,988,033.39. Compared to the ending cash balances on May 31, 2022, totals reflect a 5.5% increase in cash which continues to be a great indicator of the overall financial health of the District. The Profit & Loss

Report for the month of May reflects gross revenue of \$28,193.64 with a refund allowance of \$1,647.11 resulting in a net revenue of \$26,546.53. Mr. Watts highlighted that May is a month in which the District only invoices monthly permittees.

- a) Discuss payment and possible action regarding invoice received from YWRD, P.C. for 2022 annual audit. – Mr. Watts provided a summary update on 2022 audit invoicing received from YWRD, P.C. The final amount billed for the December 31, 2022 audit was \$11,142.95. When combined with the two previous progress payments, the 2022 audit fee totals \$16,106.25, which exceeded both the District's budgeted amount of \$14,000 and the estimated cost of \$14,000 provided by YWRD, P.C. during 2022 budget preparation. Mr. Watts expressed concern about the inconsistency of the final audit fee, considering the size and scope of the audit. Director Osborn made a motion to approve the final payment for the 2022 audit. Additionally requesting staff collect proposals for the 2023 audit to be reviewed by the budget and finance committee. Director McPherson seconded the motion and it carried unanimously by all those who were present.

RULES AND BYLAWS COMMITTEE – Paul Tischler, Chair

- a) Update on annual water loss reports – Director Tischler presented an update on the water loss reports collected from Retail Public Water System permit holders, highlighting it as a valuable learning experience for both the permittees and District staff. The average water loss across the 112 submitted reports was calculated to be 17.24%. To address these issues faced this year and streamline the process, the Rules and Bylaws committee will convene later this year. The goal is to assist the permittees in recognizing and addressing the problem without causing harm, with a focus on reducing water loss. It was stated that 14.8% of permitted water for public water supplies is being wasted, emphasizing the importance of education in this matter.
- b) Discussion of Bylaws – Maurice Osborn – Director Osborn stated that everyone should be given the opportunity to lead a committee if they express interest and asked that the Rules and Bylaw Committee review the District's Bylaws. His suggestion was not intended to restrict the Board President's authority to appoint individuals but rather to ensure that everyone is actively involved in committee leadership roles.

GROUNDWATER MANAGEMENT AREA 8 – UPDATE ON ACTIVITIES RELATED TO JOINT PLANNING IN THE DEVELOPMENT OF DESIRED FUTURE CONDITIONS – Kathy Turner Jones

Ms. Jones reported the next GMA 8 meeting will be on June 27, 2023, held here at the District office.

UPDATE ON PUBLIC OUTREACH ACTIVITIES, EDUCATIONAL AND CONSERVATION EFFORTS – Kathy Turner Jones

Ms. Jones reported on recent educational activities the District had participated in, including events with the Water Education Trailer at various schools and events throughout the District. She noted that District staff has begun receiving inquiries regarding the Water Education program's participation in schools for the upcoming fall season. She concluded her report by describing the upcoming outreach and education events District staff would be attending in the coming weeks.

- a) Review and possible action to approve draft 2022 Annual Report for the Prairielands Groundwater Conservation District for publication and distribution. – Ms. Jones provided an update on the District's Annual Report. Director Tischler made a motion to approve the draft 2022 Annual Report for publication and distribution. Director McClure seconded the motion and the motion carried unanimously.

UPDATE ON WELL MONITORING AND FIELD OPERATIONS – Michael Heath, Field Operations Coordinator

Mr. Heath reported on field activities since the last board meeting. He stated field staff has completed 70-meter verifications and performed routine maintenance on monitor wells. Other field activities reported included: continuing to contact well owners regarding the inclusion of their wells in the expansion of the Districts Monitoring Program and working with INTERA on monitor well drilling project. The District is actively working with Upper Trinity GCD to collect geophysical logs for a select number of wells, in order to include the wells in the Monitoring Well Program.

ENGINEERING REPORT – Wade Oliver, INTERA

- a) Update on District involved activities. – Mr. Oliver reported INTERA is working with Associated Well Service to ensure the agreement is signed and drilling can begin in July. He also provided a brief overview of INTERA's progress on the District's allocation assessment and the update of the GMA 8 Northern Trinity Groundwater Availability Model. Other projects discussed included assisting District staff with the Annual Report.

GENERAL MANAGER'S REPORT AND UPDATE – Kathy Turner Jones

- a) Update on current administrative activities of the District. – Ms. Jones reported Hill County has approved signing the interlocal agreement with the District for GAC reviews. In addition, staff had a meeting with the City of Grand Prairie to address the District's minimum requirements for property subdivision. Furthermore, Ms. Jones provided updates on various past and upcoming meetings of significance involving the District.
- b) Monthly update on well registrations and groundwater production reports. – The month of May water usage totaled 526,306,720 gallons. 2023 production through May 2023 is down from 2022, totaling 2,449,190,184 gallons. Ms. Jones noted in total, the District has issued 22 well registrations during the month of May.

- c) Enforcement. – Ms. Jones stated that the staff is managing those currently on enforcement and no formal board action is required at this time.

GENERAL COUNSEL’S REPORT – Brian L. Sledge

Mr. Sledge reported on several of the bills he and his firm had been monitoring on behalf of the District. Updates were presented regarding the signing of S.B. 2440, which now mandates cities and counties to make Groundwater Availability Certifications a requirement for any development that relies on groundwater. This change alters their authority from being permissive to becoming mandatory and becomes effective January 1, 2024. Mr. Sledge stated he would provide a comprehensive list of the recently signed bills relevant to the District.

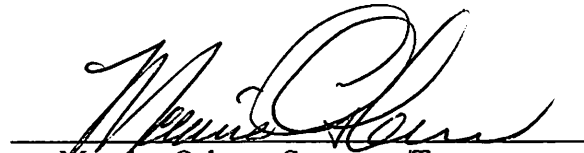
OPEN FORUM / DISCUSSION OF NEW BUSINESS FOR FUTURE MEETING AGENDAS

None.

ADJOURN

There being no further business, Director McPherson made a motion to adjourn the meeting which was seconded by Director McClure. The motion passed unanimously. The meeting was adjourned at 10:25 a.m.

PASSED, APPROVED, AND ADOPTED THIS 17th DAY OF JULY 2023


Maurice Osborn, Secretary/Treasurer