

PRAIRIELANDS GROUNDWATER CONSERVATION DISTRICT

April 19, 2021

REGULAR MEETING MINUTES OF THE BOARD OF DIRECTORS

The Board of Directors (the “Board”) of the Prairielands Groundwater Conservation District (the “District” or “Prairielands GCD”) met in a regular board meeting, open to the public, but held via a publicly accessible webinar/telephone conference call, at 208 Kimberly Dr, Cleburne, TX.

CALL TO ORDER AND DECLARE REGULAR MEETING OPEN TO THE PUBLIC

President Charles Beseda presided and called to order the regular Board of Directors Meeting at 9:07 a.m., announcing the meeting open to the public.

ROLL CALL

The roll was called of the members of the Board of Directors, to wit:

Charles Beseda	Maurice Osborn
John Curtis	Kent Smith
Randy Kirk	Marty McPherson
Paul Tischler	

All members of the Board were in attendance, with the exception of Director(s) Osborn and McPherson, thus constituting a quorum of the Board of Directors. Also, in attendance at said meeting were Kathy Turner Jones, General Manager; Brian Sledge, General Counsel; District staff; and members of the public. *Copies of the public sign-in sheet(s) received and video conference attendee list are attached hereto as Exhibit “A”.*

PUBLIC COMMENTS

None.

CONSENT AGENDA

Motion by Director Smith to approve the consent agenda. Director Curtis seconded the motion and it carried unanimously by all those who were present.

ADMINISTRATIVE AND FINANCIALS – Kathy Turner Jones

- a) Update on current administrative and financial activities of the District. Ms. Jones reported the District had recently filled the position of GIS Specialist, and provided a brief summary of the new employee’s background and experience. She also reported she

had been working with the auditors on the District's 2020 financial audit process.

- b) Review 1st Quarter Investment Report 2021. Ms. Jones presented the Quarterly Investment Report for the 1st Quarter of 2021 which details the banking and checking activities of the District with account balances. She stated as presented, all funds are covered by FDIC insurance and a security pledge by Citizens National Bank of Texas.

PROFESSIONAL SERVICES AGREEMENT – CONSIDER AUTHORIZING THE GENERAL MANAGER TO EXECUTE A MASTER PROFESSIONAL SERVICES AGREEMENT FOR HYDROGEOLOGY SERVICES RELATED TO GROUNDWATER MANAGEMENT.

Director Tischler explained that President Beseda appointed an ad hoc professional services committee consisting of himself, Kent Smith, and John Curtis to review the submissions for the Request for Qualifications #21-001. Director Tischler stated the committee met virtually with each firm who submitted a response, and the committee selected Wade Oliver with INTERA, Inc. Director Smith made a motion to authorize the General Manager to execute a master professional services agreement for hydrogeology services related to groundwater management. Director Curtis seconded the motion, and the motion carried unanimously.

TASK ORDER AUTHORIZATION – DISCUSS AND CONSIDER AUTHORIZING THE GENERAL MANAGER TO EXECUTE TASK ORDER #3 WITH HALFF ASSOCIATES, INC. FOR DATABASE ENHANCEMENTS.

Ms. Jones provided a summary of the proposed changes identified in the task order under consideration, which included changes reflecting recent District Rule amendments and administrative items. She stated that if the task order were approved, it would take Halff Associates approximately three weeks to make the adjustments and then another two to three weeks to complete a final data import to the new database with an expected 45-to-60-day window for full completion. Ms. Jones recommended the Board authorize Task Order #3 not to exceed \$17,000. Director Kirk made a motion to authorize the general manager to execute Task Order #3 with HALFF Associates, Inc. for database enhancements. Director Smith seconded the motion and the motion carried unanimously.

UPDATE ON PUBLIC OUTREACH ACTIVITIES, EDUCATIONAL AND CONSERVATION EFFORTS – Sinclair Newby

Ms. Newby discussed a recent eblast about upcoming TWDB Water Loss and Conservation workshops and leak detection equipment sent out to non-exempt well owners who are public retail water systems on March 19. She also highlighted the upcoming Texas Well Owner Network "Well Educated" workshop to be hosted at PGCD office on June 18. She discussed the new page to the PGCD website featuring TWDB TexMesonet map and data for Johnson, Ellis, Hill, and Somervell Counties. Ms. Newby briefly reviewed her recent educational presentations at local elementary schools and mentioned her list of upcoming educational presentations. She concluded her report with a summary of the enrollment numbers for the District-sponsored Outdoor WaterWise curriculum for 5th grade science classes within the District.

There being no further discussion, President Beseda announced, "At this time, 9:26 a.m.,

the Board will recess into a Closed Executive Session to consult with legal counsel on items on today's agenda under Government Code Section(s) 551.071 for consultation concerning attorney-client matters. No action will be taken in closed session. At the conclusion of the closed session, the Board will reconvene in open session with the public."

At 10:35 a.m. President Beseda announced the meeting was reconvening into an open session and was open to the public.

DISCUSSION AND POSSIBLE ACTION TO AUTHORIZE THE GENERAL MANAGER TO OFFER A SETTLEMENT TO THE FOLLOWING PERMITTEES, OR THEIR DESIGNATED REPRESENTATIVE, FOR ALLEGED MAJOR VIOLATIONS OF THE DISTRICT'S RULES

Director Tischler made a motion to authorize the General Manager to work with legal counsel and offer settlements as listed under item nine of the meeting's agenda. Director Kirk seconded the motion and the motion carried unanimously.

GENERAL MANAGER'S REPORT AND UPDATE – Kathy Turner Jones

- a) Historic Use Permit Applications. Ms. Jones reported she and District staff had been working with Mr. Sledge on a timeline for sending out proposed permits for Historic Use Permit applications and working on plans for scheduling the permit applications for hearings.

Ms. Jones provided an update on clean up work done by Modern Contractors at the District's office facility, and that more work would be done at the one-year anniversary mark of the facility's completion. She also discussed the committee sign-up list she distributed to each director and explained how she and President Beseda had been working on restructuring the committees to include a new executive committee of officers and a new planning and development committee to work with District consultants to track progress of achieving goals outlined in the District's management plan and rules. She instructed the directors to list their preferences for committee placement based on their interests and qualifications.

Ms. Jones also provided a summary of well registration activity within the District and recent work completed by District field staff. She completed her report with discussion on upcoming events such as the Texas Water Conservation Association's summer conference and the Texas Groundwater Summit and encouraged the directors to consider attending these events.

GENERAL COUNSEL'S REPORT – Brian L. Sledge

None.

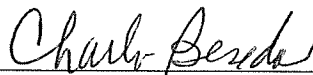
OPEN FORUM / DISCUSSION OF NEW BUSINESS FOR FUTURE MEETING AGENDAS

None.

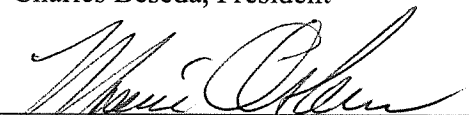
ADJOURN

There being no further business, Director Kirk made a motion to adjourn the meeting which was seconded by Director Smith. The motion passed unanimously. The meeting was adjourned at 10:48 a.m.

PASSED, APPROVED, AND ADOPTED THIS 19th DAY OF APRIL 2021.



Charles Beseda, President


Maurice Osborn, Secretary/Treasurer